

Semester II
Theory Course
IMTC 203-ORGANIZATION AND ADMINISTRATION OF PHYSICAL EDUCATION

ESSENCE OF THE COURSE

This course will enable students to understand the concept of organisation and administration of physical education and sports. It aims to develop understanding about organisation and administration process of the physical education programs.

COURSE LEARNING OUTCOME

After completing this course, the students will be able to

-) Understand the concept of organisation and administration in Physical Education and sports.
-) Describe and use various organizational and administrative roles according to suitability
-) Construct the programs of physical education and sports.
-) Classify the types of organizational and administrative techniques required for physical education program.
-) Understand the principles of organisation and administration

COURSE CONTENTS

- 8.1. Meaning, importance and principles of administration and organization; Factors influencing good administration; Types and procedure of Administration; Qualifications and qualities of Physical Education teachers.
- 8.2. Facilities of Physical Education in an ideal school: Play field, Gymnasium, Swimming pool; Purchase & Care of sports equipment's, Maintenance of Stock and Stock Registers, Process of Verification, Write-off and Condemnation of Stock
- 8.3. Tournaments: Meaning and types of tournaments; Method of drawing Fixtures; Intramural and Extramural; Sports Day/ Play Day
- 8.4. Coaching – Basic Philosophy of Teaching, Training, and Coaching, Qualifications and responsibilities of a coach; Officiating – Meaning, Importance and Principles of Officiating in Sports; Responsibilities of Officials

TEACHING LEARNING STRATEGIES

-) The content of the syllabus may be taught by using lecture method, discussion method, quiz method, educational videos, charts and assignment method depending upon the resources and facilities available at the University/Institute/ Department/Colleges.

MODE OF TRANSACTION

-) Laboratory Work/Project Work/Viva/Seminars/Term Papers/Presentations/Self-Learning Instructional Material etc.

ASSESSMENT RUBRICS

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|) End Semester Exam | Marks: 100 |
|) Classroom Test, Project Work, Assignments, Presentations | Marks: 70 |
| o Classroom Tests: Best one out of two unit tests | Marks: 30 |
| o Project Work, Assignments, Presentations | (Marks: 10)
(Marks: 20) |

REFERENCES:

- 1 Broyles, Frank J. & Rober. Hay D. Administration of sports, Athletic Programme: A Managerial Approach New York Prentice hall Inc. 1979.
- 2 Bucher. Charles A. Administration of Physical Education and Athletic Programme St. Loulis. The C.V. Mosby Co. 1983.
- 3 Singh, Sujan, Organization of Physical Education Ropar Jeet Publication, 1973.
- 4 Thomas J.P. Organization & Administration of Physical Education Madras, Gyanodayal Press, 1967.
- 5 Voltmer, Edward F. and Esslinger, Arther A. The organization and Administration of Physical Education: New York: Prentice Hall Inc. 1979.
- 6 Williams, J.F. (2003). Principles of Physical Education. Meerut: College Book House.
- 7 Yadvnider Singh. Sports Management, New Delhi: Lakshay Publication.